

VERS 2

Appendix B

Commonwealth of Virginia Database Index Reporting Form	
1. Public Body Name & Numeric Code: Virginia Department of Education 201	4. Point of Contact: Susan Williams / Jim Gray
2. Database Title: Student Enrollment/Completion	5. Phone Number: 371-2924 / 225-2833
3. Database Acronym: VERS 2	6. Signature & Date: Susan Williams 8-25-2000
7. Database Description and Contents: (Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate known restrictions to public access.) This database stores student enrollment by career + technical education program area for federal reporting. Enrollments are reported by gender. Sub-population membership, special program participation and completers are also reported by program area.	
Note: Specific information relating to data fields, record/table layouts, and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in Item 4 for further details.	
8. Date of Last Update: August 24, 2000	9. Frequency of Update: <input type="checkbox"/> Daily, <input type="checkbox"/> Weekly, <input type="checkbox"/> Monthly, Other: Annually.
10. Formats Available and Schedule of Fees: (Provide a description of each format in which the database is made available, and the cost, if any, of each format.)	
a. Format All reports are hard copy only. Division Level Report State Level Report	b. Cost Currently there is no cost.

Send completed form to The Library of Virginia, 800 East Broad Street, Richmond, Virginia 23219-1905 (Attn: Mary Clark).